



LATVIJAS UNIVERSITĀTE

INOVĀCIJU
GRANTI
STUDENTIEM

FROM IDEA TO CAMBRIDGE

PRE-INCUBATION PROGRAMME

22.04.-22.08.

Katrīna Buša (katrina.busa@lu.lv), Programme Manager, UL Innovation and Acceleration Center

24.03.2026.



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DOCUMENTATION AND TIMELINE

Regulations of the programme "From Idea to Cambridge", available at:
<https://inovacijas.lu.lv/studentiem/programmas/programma-no-idejas-lidz-kembridzai/>

Appendix 1: Application for the Implementation of a Student Innovation Proposal

Appendix 2: Application Budget Project Form

The program runs **from April 22, 2026, to August 23, 2026**, and lasts for 4 (four) months.

Classes will be held on Wednesday evenings; remote access to classes and/or recordings are not provided as part of the programme..



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ADDITIONAL REGULATIONS

Fiksētās summas maksājuma piemērošanas metodika studentu inovāciju pieteikumu īstenošanai Eiropas Savienības kohēzijas politikas programmas 2021.–2027. gadam 1.1.1. specifiskā atbalsta mērķa "Pētniecības un inovāciju kapacitātes stiprināšana un progresīvu tehnoloģiju ieviešana kopējā P&A sistēmā" 1.1.1.7. pasākuma "Inovāciju granti studentiem" ietvaros

Available at: <https://www.cfla.gov.lv/lv/1-1-1-7>



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OBJECTIVE OF THE PROGRAMME

The programme aims to facilitate the implementation of proposals for **the development and initial testing of innovative or research-based ideas** within a dynamic international innovation and entrepreneurial environment, by developing students' innovation and entrepreneurial skills, creating solutions to problems significant to the industry, society, or a segment within it, and strengthening students' collaboration with industry representatives and participants in the international innovation ecosystem.

Regulations of the programme "From Idea to Cambridge," approved by the University of Latvia on March 12, 2026, by Order No. 1-4/108



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APPLICANT

The applicant is a **team of students consisting of 2–3 members**, at least one of whom is enrolled in a bachelor's, professional, master's, doctoral, or residency programme at a higher education institution in Latvia or abroad.

Teams that have **already commenced business activities related to the idea** presented in the application **will not be accepted** into the programme.

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PROGRAMME STRUCTURE I

The programme consists of two phases:

- **Latvia module (12 weeks)** – includes lectures and practical workshops; teams develop their ideas with the support of experts and entrepreneurs;
- **Cambridge module (1 week)** – an intensive programme where students explore the global innovation landscape, work with international experts, visit companies, and refine their ideas. During this phase, feedback is provided by international experts;
- Additional workshops are organized between the two modules to strengthen the ideas and prepare the teams for the international phase.

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PROGRAMME STRUCTURE II

The programme provides **business training for teams, individual expert consultations, student project supervisors, mentors, and support from the UL IAC, as well as covering mobility and material costs** associated with the implementation of the application.

During the programme, **the team meets at least once a week with their student project supervisor**, whose responsibility is to ensure the completion of the methodological phases of the team's work.

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APPLICATION PROCESS I

Datums	Laiks	Aktivitāte	Formāts
24.marts	12:00-12:30	Informatīvā sesija par pieteikuma aizpildīšanu	Tiešsaiste
29.marts	23:59	Pieteikuma iesniegšana ar iespēju to pilnveidot*	Tiešsaiste
12.aprīlis	23:59	Pieteikuma iesniegšana bez iespējas to pilnveidot	Tiešsaiste
16.aprīlis	16:00	Pieteikumu izvērtēšanas rezultātu paziņošana	Tiešsaiste

*Līdz 10. aprīlim pieteikumu iesniedzējiem būs pieejamas individuālas 1:1 konsultācijas pieteikumu kvalitātes uzlabošanai



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APPLICATION PROCESS II

The application must include the information specified in Appendix 1; **all information must be provided in English.** If all required fields are not completed, the application will be rejected.

When applying to the Programme, the team must submit the Application Budget Project Form (see Annex 2), which must detail the costs of materials and services, expert fees, mobility costs, and their breakdown into separate sub-items. In the draft budget form included in the Application, **each budget item must be supported by supporting documentation (e.g., price surveys, quotes, price lists from official websites, historical data).**

If supporting documents are not attached to the budget form or if supporting documents are missing for certain items, the Application may be rejected!

APPLICATION FORM I

- When preparing their application, teams must submit a solution to a problem they have defined themselves.
- Up to 15 teams will be accepted into the programme. Priority will be given to applications intended for implementation in the fields of artificial intelligence, internal and external security, and educational technology, as well as in interdisciplinary teams.



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Application for the Implementation of a Student Innovation Proposal

1. Team Name
2. Topic of the Student Innovation Proposal (<i>select one</i>)
<input type="checkbox"/> Artificial Intelligence <input type="checkbox"/> Internal and External Security <input type="checkbox"/> Educational Technologies <input type="checkbox"/> Other _____
3. Research and Innovation Strategy for Smart Specialization (RIS3) Area (<i>select one</i>)
<input type="checkbox"/> Information and communication technologies <input type="checkbox"/> Biomedicine, medical technologies and bio-pharmacy <input type="checkbox"/> Other _____
4. Summary and Objectives of the Student Innovation Proposal
5. Relevance of the idea
6. Description of the Problem and the Proposed Solution
7. Description of the Current Development Stage and Potential of the Idea
8. Description of the Target Group
9. Description of the Market Situation, Indicating the Advantages of the Proposed Solution

APPLICATION FORM II

- The interdisciplinarity of the team must be demonstrated.
- In Section 11, **the students** who are part of the team must be listed.



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10. Description of the Methods, Technologies, and Activities to Be Applied	
11. Team Description (for each team member), justifying interdisciplinarity <i>Adjust the number of table rows according to the number of team members</i>	
Full Name:	
Higher Education Institution:	Student ID Number:
Level of Study Programme:	Phone Number:
Field of Study:	Email:
Competencies / Strengths	
Responsibilities within the Team	
Motivation to Implement the Student Innovation Proposal	
Impact of Implementing the Student Innovation Proposal on Professional Development	
Full Name:	
Higher Education Institution:	Student ID Number:
Level of Study Programme:	Phone Number:
Field of Study:	Email:
Competencies / Strengths	
Responsibilities within the Team	
Motivation to Implement the Student Innovation Proposal	
Impact of Implementing the Student Innovation Proposal on Professional Development	
Full Name:	
Higher Education Institution:	Student ID Number:
Level of Study Programme:	Phone Number:
Field of Study:	Email:
Competencies / Strengths	

APPLICATION FORM III

- By submitting the Application, the Team confirms that it is not currently implementing the Application as part of a student innovation grant programme organized by another institution of higher education and is not receiving any funding.



Responsibilities within the Team		
Motivation to Implement the Student Innovation Proposal		
Impact of Implementing the Student Innovation Proposal on Professional Development		
12. Team Work Schedule		
Time Period	Desired Result / Milestone	Planned work to be done (tasks)
Month 1		
Month 2		
Month 3		
Month 4		
13. Fill Out this Table if You Have Started Economic Activity (registered company or self-employment) Related to the Proposed Idea		
Name:		
Registration Number:		
How is the initiated economic activity related to the proposed idea?		

By submitting the student innovation proposal, the Team confirms that::

- Team members have read and understood the Regulations of the “From Idea to Cambridge” Programme.
- The information provided in the application is complete and accurate.
- The Team is not currently implementing this Proposal in a Student Innovation Grant Programme organised by another higher education institution and is not receiving support for it.
- The idea of the Proposal has not previously been implemented in a Student Innovation Grant Programme organised by another higher education institution.
- I authorise the University of Latvia (UL) to process my personal data for the purposes of the Student Innovation Proposal and its administration.



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CONDITIONS FOR THE ALLOCATION OF FUNDING I

In accordance with the “Fiksētās summas maksājuma piemērošanas metodiku studentu inovāciju pieteikumu īstenošanai, inovācijas idejas attīstībai un sākotnējai pārbaudei Eiropas Savienības kohēzijas politikas programmas 2021.–2027. gadam 1.1.1. specifiskā atbalsta mērķa “Pētniecības un inovāciju kapacitātes stiprināšana un progresīvu tehnoloģiju ieviešana kopējā P&A sistēmā” 1.1.1.7. pasākuma “Inovāciju granti studentiem” ietvaros” **the funding amount for a single application from project funds is up to 3506,00 EUR.**

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CONDITIONS FOR THE ALLOCATION OF FUNDING II

Eligible costs covered by the allocated funding that are directly related to the implementation of a specific Application:

- **expert fees** for providing individual consultations directly related to the topic of the student innovation Application and aimed at achieving the objectives and results of the student innovation Application;
- **costs of materials and services** related to the implementation of the Application, including costs for the use of laboratories, testing equipment, design facilities, conducting analyses, and providing materials;
- team **mobility costs** in Latvia and abroad.

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CONDITIONS FOR THE ALLOCATION OF FUNDING III

Non-eligible costs of the allocated funding:

- are not related to the implementation of the Application;
- exceed the amount of eligible costs specified in the approved budget estimate;
- are not supported by appropriate supporting documents—invoices and delivery notes;
- occurred outside the Application's implementation period;
- Remuneration, bonuses, allowances, and scholarships for teams or individuals;
- coverage of daily travel expenses;
- costs of purchasing, installing, and maintaining new or used fixed assets.

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CONDITIONS FOR THE ALLOCATION OF FUNDING III

Funding will be granted based on the terms of the agreement signed between the Team and the University of Latvia at the time of admission.

The allocated funding is **managed by the UL IAC** and may be used to cover expenses approved for funding **in accordance with invoices, delivery notes, or other payment documents**, in accordance with the University of Latvia's procurement procedures.

All invoices, delivery notes, or other payment documents must include a reference to the project: *"Project No. 1.1.1.7/1/25/A/005 "University of Latvia Innovation Grants for Students", UL Reg. No. ESS2025/512."*

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EXAMPLE OF THE APPLICATION BUDGET PROJECT FORM I

Application Budget Project Form						
1	2	3	4	5	6	7
No.	Cost Item Title	Service Provider (if known)	Amount (incl. VAT)	Cost Justifying Document ⁶	Justification of Cost Necessity for Achieving the Application Objectives	Funding Source ⁷ (EU Funds or Private Funding)
1.	Costs of Materials and Services⁸					
1.1.	<i>External SSD drive</i>	<i>Euronics Latvia SLA</i>	<i>139.99</i>	<i>Market research on page 1.1.¹⁰</i>	<i>The product is necessary for storing large amounts of data during prototype development.</i>	<i>EU Funds</i>
...						
		Total:	<i>139.99</i>			
2.	Individual consultations (expert consultation fees)⁹					
2.1.	<i>Programmer consultations, 10 hours</i>	<i>Jānis Bērziņš</i>	<i>605</i>	<i>Market research on page 2.1.</i>	<i>Consultations with a programmer are necessary to define the technical architecture of the project, select appropriate technologies, and avoid significant mistakes during the MVP development phase. They provide professional technical support and validation that will help the team develop their solution in a high-quality and secure manner.</i>	<i>EU Funds</i>
...						
		Total:	<i>605</i>			

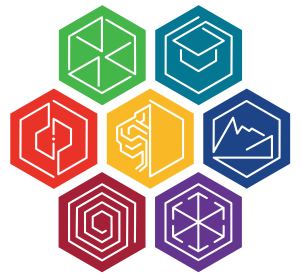
The project budget form must be supported by documentation justifying the costs (e.g., price surveys, offers, official website price lists, historical data, etc.)!



EXAMPLE OF THE APPLICATION BUDGET PROJECT FORM II

3.		Mobility Costs				
3.1.	<i>Flights Riga-London-Riga (16.-23.08.)¹¹</i>	<i>SLA Averoja</i>	<i>600</i>	<i>Market research on page 3.1.</i>	<i>Flight tickets for 2 people to attend the Cambridge module training (If there are more participants in the team, the costs should be increased proportionally)</i>	<i>EU Funds</i>
3.2.	<i>Transportation Costs (trains, busses etc.)</i>	<i>UK National Rail</i>	<i>200</i>	<i>Market research on page 3.2.</i>	<i>Domestic public transport costs for travel to and from the airport, as well as study visits to London for 2 people (If there are more participants in the team, the costs should be increased proportionally)</i>	<i>EU Funds</i>
3.3.	<i>Accommodation in Cambridge (16.-23.08.)</i>	<i>SLA Averoja</i>	<i>1400</i>	<i>Market research on page 3.3.</i>	<i>Accommodation during Cambridge module training, for 2 people, within the limit set by the Cabinet of Ministers (If there are more participants in the team, the costs should be increased proportionally)</i>	<i>EU Funds</i>
3.4.	<i>UK Visa</i>	<i>UK Visas and Immigration (UKVI)</i>	<i>40</i>	<i>Market research on page 3.4.</i>	<i>UK Visa for the Cambridge module for 2 people (If there are more participants in the team, the costs should be increased proportionally)</i>	<i>EU Funds</i>
3.5.	<i>Travel Insurance</i>	<i>SLA My Insurance</i>	<i>40</i>	<i>...</i>	<i>Description</i>	<i>EU Funds</i>
...						
		<i>Total:</i>	<i>2280</i>			

11 Amounts indicated in this section is for a team of 2 people. If there are more participants in the team, the costs should be increased proportionally!



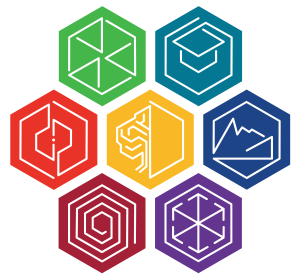
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APPROVAL OF THE BUDGET

The Commission assesses the reasonableness of the costs- for each cost item, it evaluates the submitted cost estimates and supporting documents (price surveys, statistical data, prior experience, other simplified costs, etc.).

If necessary, the Commission makes adjustments to the submitted draft budget and approves the draft budget for the individual lump-sum payment and the planned deliverables.

Only costs intended for the development and initial testing of the innovation idea are eligible for support!



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USE OF FUNDING I

In accordance with the University of Latvia's procurement procedures, UL plans and conducts procurements in accordance with the principle of **primarily purchasing goods and services from the EIS** (<https://www.eis.gov.lv/EIS/Categories/CategoryList.aspx>) **or through UL's existing centralized procurement contracts.**

To make a purchase that cannot be obtained through EIS or under a valid centralized procurement contract concluded by UL, **the team is required to conduct market research.** Market research **consists of surveying at least 3 suppliers of goods or service providers via email or on a website** (screenshots).

The minimum purchase amount for a single item or service is EUR 30.00, including VAT (excluding mobility costs)!

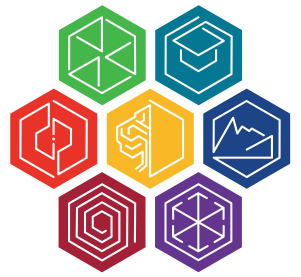


USE OF FUNDING II

The price survey describes the requirements, technical specifications, and other important details to determine the best price, such as specifying delivery or completion times, etc.

The suppliers or service providers listed in the survey should be surveyed in the following ways:

- **survey via email** – the student team must list the names and email addresses of 3 surveyed suppliers or service providers in Appendix 2, additionally attaching printouts of the emails showing the full correspondence with dates);
- **survey using publicly available information on the internet** – the student team must list the names of 3 suppliers or service providers reviewed and links to the specific product/service in Appendix 2, additionally attaching screenshots showing the price and the date the screenshot was taken.

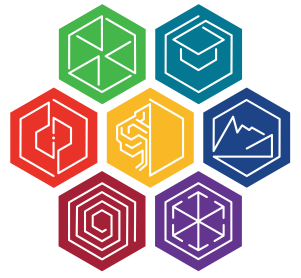


USE OF FUNDING III

The winner of the survey is the supplier offering the lowest price excluding VAT.

After conducting the market research, you must send Appendix 2 of these guidelines, along with evidence of the market research process (printouts of emails, screenshots), to Katrīna Buša, the manager of the "From Idea to Cambridge" programme, at the email address katrina.busa@lu.lv.

1.1 External SSD drive								
No.	Supplier	Contact information	Offered price in EUR without VAT (21%)	Delivery price in EUR with VAT (21%) *Delivery address: Jelgavas iela 3, Rīga, Latvia, LV-1004	Offered price in EUR with VAT (21%)	Total price in EUR with VAT (21%)	Evaluation criteria	Compliance with evaluation criteria
1.	RD Electronics	Phone number: +371 66165555 Email: klientuserviss@rdveikals	132,22	Delivery is free of charge	159,99	159,99	Lowest price	No
2.	Euronics	Phone number (Workdays 10-19): 67 555 888 Email: klientu.centrs@euronics.lv	115,69	Delivery is free of charge	139,99	139,99	Lowest price	Yes
3.	1a.lv	Phone number: 63588024 Email: info@1a.lv Kareivju g. 11B, LT-09109 Vilnius, Lietuva	123,06	Delivery is free of charge	148,90	148,90	Lowest price	No



USE OF FUNDING III

Market research for software licenses and other similar purchases is conducted by comparing equivalent **offers from three suppliers, rather than different license plans from a single supplier.**

If a software **license is unique** and cannot be compared to others available on the market, **the team must provide justification for the objectivity of such circumstances.**

In certain exceptional cases, upon prior agreement with a UL IAC representative, UL may make card payments only for software licenses where it is not necessary to link the card details to a student's account (Open AI, Canva, etc.).

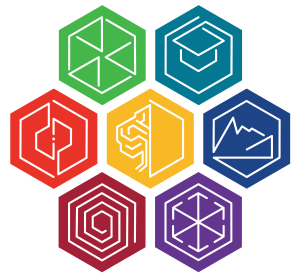


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USE OF FUNDING V

In certain exceptional cases, upon prior agreement with a representative of the UL IAC, students may pay for software licenses using their own personal funds, and the UL FUD accounting department will reimburse the student for the expenses incurred based on supporting documents (EKA receipt, strict accounting receipt, bank statement) and the student's free-form application stating the justification for the purchase. The limit is 150 EUR including VAT.

These purchases must be coordinated with the UL IAC!



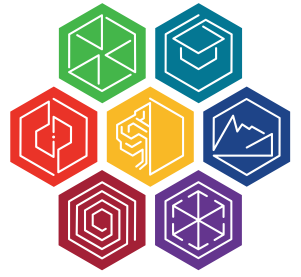
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COVERING MOBILITY COSTS I

The application for a study trip must be submitted **no later than 14 days before the departure date.**

After the study trip application is approved and the travel order is issued, a representative of the UL IAC will book transportation tickets and accommodations and, if necessary, arrange for insurance policies, visas, and other travel documents.

The limit on accommodation costs must not exceed the Cabinet of Ministers' standards as set forth in Cabinet Regulation No. 969 "Procedures for Reimbursement of Business Trip-Related Expenses," Annex 1: <https://likumi.lv/ta/id/220013-kartiba-kada-atlidzinami-ar-komandejumiem-saistitie-izdevumi>



COVERING MOBILITY COSTS II

The following expenses are eligible:

- costs of all types of transportation tickets and seat reservations;
- costs of booking and arranging accommodations (including vouchers);
- costs of obtaining travel (study trip) insurance policies;
- costs of obtaining visas and other travel documents;
- costs of domestic public transportation tickets for travel between the airport, bus station, accommodations, and the business trip destination;
- participation fees for exhibitions, conferences, or similar educational events.



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SEE YOU IN THE PROGRAMME!

If you have any questions or concerns, feel free to contact me at:

inovaciju.granti@lu.lv or katrina.busa@lu.lv

24.03.2026.